

**Introductions:**

FEI:	Jennifer Conrad
	Lee Keitz
	Ludwing Najera
	Deeksha Garg
	Sarah Moore
	Marion Sarhy
	Becky Kinney
San Diego:	Alice McLennan
Mendocino:	Heidi Weir
Hawaii:	Steve Okano
Maryland:	Cindy Shupe
	Joe Hong
	Stephan Sherman

1. Review items posted to the forum:
  - a. Meeting Schedule Change:
    - i. It was proposed that WUG meetings be moved to the last Thursday of the month instead of the last Wednesday of the month.
    - ii. There were no objections. The next meeting will be Thursday, July 30<sup>th</sup>.
    - iii. Sarah will send out an updated calendar event.
  - b. Client signature line on BHA assessment tool.
    - i. There were no objections- a client signature line will be added to the BHA assessment tool.
2. New topics:
  - a. San Diego asked how they could manage keeping a particular client’s record confidential from most system users. If they have a high profile client, they may not want anyone to even know that person is a client, except for the required clinical staff.
    - i. The Treatment Team functionality will allow client records to be kept confidential to certain staff, but it requires significant setup and maintenance to keep going. It’s not the best solution for occasional high profile clients.
    - ii. Hawaii has an Access level for client and staff (used to separate adults from adolescents; but additional client categories could be set up, such as confidential

client group). A review of this feature looks like it would work well for this particular case.

- b. Tennessee is adding a new field on Client Profile to supplement Opioid Replacement Therapy question. They would like to collect more detailed data, such as methadone or buprenorphine. The question is whether or not to replace the current yes/no field with one that had all the various options as a dropdown.
    - i. Steve (HI) said that actually multiple drugs might be used in this case, and maybe a mover box would be a better option.
    - ii. Sarah asked if anyone had an objection/or is interested. MD may be and HI may be later.
    - iii. Because not everyone wanted the enhancement at this time, the decision was made to keep the yes/no question and add a new field for the additional detail.
    - iv. Brought up a larger issue of tracking misuse/abuse of prescription drugs, but that wouldn't be tracked by this field.
  - c. Cindy (MD) asked if anyone would be interested in the ability to make the consented client list exportable? No interest was expressed on the call, but the question will be put to the WUG in general.
  - d. Steve (HI) indicated that they would like to make some changes to the Client Profile Additional Information screen.
    - i. They would like to move the Race and Ethnicity fields to the Client Profile screen.
      - 1. Users on the call were interested in this change. It should be presented to the WUG for approval.
    - ii. They would like the ability to indicate multiple ethnicities, and will probably make this a mover box field.
      - 1. Users did not see a need for this across the board. This would be a Hawaii only enhancement.
  - e. Steve (HI) asked about the AA/NA question: are people doing a yes/no, ordinal numbers or ranges as SAMHSA is potentially suggesting?
    - i. This is currently a numerical entry field, and doesn't allow ranges.
  - f. Admission Delete: cannot delete once a record has been submitted to TEDS. Hawaii is doing this enhancement; several others might be interested in this.
3. Additional Notes
- a. San Diego had previously mentioned having many duplicate client records, believed to be the result of a bug involving the client SSN. Research revealed that as their unique client ID algorithm does not use the client SSN, this type of bug was not the cause of the problem. FEI support staff worked with them to delete many of the duplicate client records.